



# National Parts Distributing Ltd.

1120C - 44 Avenue S.E., Calgary, AB T2G 4W6  
Phone: (403)275-4990, Fax: (403)275-9206, email: [sales@npdl.ca](mailto:sales@npdl.ca)

## APPLICATION FOR CREDIT

**Complete name of Company/Individual** \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Nature of Business \_\_\_\_\_

Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_

### Owners or Officers of Company

Full Name \_\_\_\_\_ Position \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Phone \_\_\_\_\_

Full Name \_\_\_\_\_ Position \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Phone \_\_\_\_\_

Length of time in business \_\_\_\_\_ Person responsible for accounts \_\_\_\_\_

GST/HST Exempt No \_\_\_\_\_ Yes \_\_\_\_\_ Number \_\_\_\_\_

Do you pay by Statement or Invoice? \_\_\_\_\_ Will Back orders be accepted? \_\_\_\_\_

Amount of Credit requested \_\_\_\_\_ Do you require Purchase Order Numbers? \_\_\_\_\_

### List five local credit references (Do not include Finance Co's, Banks or Fuel Accounts)

Company Name	City	Telephone No.	Fax Number
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____

### Name and address, Phone Number & Fax Number of Bank(s) used by your business.

1 \_\_\_\_\_

2 \_\_\_\_\_

**PLEASE COMPLETE AND SIGN PAGES 1 & 2 OF THIS APPLICATION FOR CREDIT.**

DATE: \_\_\_\_\_ AUTHORIZE SIGNATURE \_\_\_\_\_

**NATIONAL PARTS DISTRIBUTING LTD.**

DATE RECEIVED \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

**NPDL APPLICATION FOR CREDIT -TERMS AND CONDITIONS**

1. CREDIT TERMS - **All invoices are to be paid net 30 days. (From date of invoice)**
2. There are to be no deductions, hold backs, or offsets of any kind from the amount billed, unless prior authorization is obtained.
3. A service charge of **2%** per month (**24% per annum**) is charged on all past due accounts.
4. Failure to comply with any terms and conditions will result in cancellation of credit privileges with National Parts Distributing Ltd.
5. In the event of non payment when demanded, National Parts Distributing Ltd. will use any legal means at its disposal to collect the amounts owing without further notice.
6. National Parts Distributing Ltd reserves the right to require an irrevocable letter of credit from applicant's bank **or** a personal guarantee before granting credit
7. In order to reinstate a C.O.D. account, payment must be made in full including service charges and a new credit application must be processed.
8. If credit is extended, I (We) agree to pay Creditor all debts incurred within creditors terms of sale (NET 30 DAYS). I (We) expressly wave all rights as to personal property and I (We) agree to pay all costs of collection or attempting to collect or secure any and all debts which I (We) now owe or which I (We) may in the future owe creditors for goods sold me (us) or for services rendered including a reasonable attorney's fee on the unpaid debt so long as any said indebtedness is due and unpaid. I (We) also agree to pay a **Finance charge of 2% (percent) per month (Annual percentage of 24%) on any unpaid past due balance.** Credit is my (our) request and charge same to my (our) account and this shall continue until written notice to the contrary is given and accepted, which acceptance shall be evidenced by signature of the Creditor.
9. The applicant authorizes the above named creditor to obtain a written or oral credit report from any reporting agency. The applicant further authorizes any bank or commercial business with whom the applicant is doing or has done any type of business to give all necessary information to the creditor which will assist the creditor in the credit investigation. The applicant further authorizes the creditor to reinvestigate the applicants credit status from time to time as the creditor deems necessary and should the creditor upon such an reinvestigation deem it necessary to limit or terminate the credit arrangement with the applicant, said applicant shall be notified in writing to any adverse action.

**PLEASE COMPLETE AND SIGN PAGES 1 & 2 OF THIS APPLICATION FOR CREDIT.**

**DATE** \_\_\_\_\_ **AUTHORIZE SIGNATURE** \_\_\_\_\_

**NATIONAL PARTS DISTRIBUTING LTD.**

DATE RECEIVED \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

**NATIONAL PARTS DISTRIBUTING LTD - APPLICATION FOR CREDIT  
PERSONAL GUARANTEE  
(TO BE FILLED OUT IF REQUESTED BY NATIONAL PARTS DISTRIBUTING LTD.  
SEE ITEM 6 PREVIOUS PAGE)**

In consideration of your extending credit at my request to \_\_\_\_\_  
(Herein-after referred to as the "company"), of which I am \_\_\_\_\_

I hereby absolutely and unconditionally personally guarantee the full and actual payment of any obligation of the company and collection and reasonable attorney's fees, which may become due you by the company whenever the company shall fail to pay the same. It is understood that this guaranty shall be a continuing and irrevocable guaranty and indemnity for such indebtedness of the company.

The UNDERSIGNED AGREE that suit will be first instituted against the company or that any rights and remedies against the company be first exhausted. IT BEING UNDERSTOOD AND AGREED that should all not be satisfied then the undersigned shall be primary, direct and in all respects unconditionally responsible for the debt of the company.

DATED: \_\_\_\_\_

WITNESS: \_\_\_\_\_

GUARANTOR OF COMPANY: \_\_\_\_\_ SIGNATURE  
PRINT NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_

**CREDIT USE ONLY**

Date \_\_\_\_\_  
Received \_\_\_\_\_ Comments \_\_\_\_\_

- 1. \_\_\_\_\_
  - 2. \_\_\_\_\_
  - 3. \_\_\_\_\_
  - 4. \_\_\_\_\_
  - 5. \_\_\_\_\_
- Other** \_\_\_\_\_

Credit Limit \_\_\_\_\_ Entered By \_\_\_\_\_ Approved By \_\_\_\_\_